

## FAQ On BCA Tuition

1. How is tuition collected?

Answ: Tuition for all families is collected electronically through a system known as recurring batch payment. We will AUTOMATICALLY withdraw tuition monthly payments from your bank account (savings or checking) or your credit card.

2. How do families sign up for the electronic billing?

Answ: You are asked to complete the Tuition Express Parent Enrollment form authorizing BCA to automatically withdraw your tuition. No other payments will be automatically withdrawn from your account.

3. What kind of notification will the families receive at the point of withdrawal?

Answ: An electronic receipt will be generated and sent to your email account immediately.

4. Exactly what are the withdrawal dates for the 2018 - 2019 School Year?

Answ: Families can determine the withdrawal dates at the time of enrollment. We are very flexible.

5. How is the personal financial information of all families secure?

Answ: More secure than when you write checks. Automatic payments greatly reduce the potential problems by limiting the amount of information available and who has access to it. Further, the security system is regularly tested and audited to maintain the Payment Care Industry's highest standards. Tuition Express is a PVI Level 1 Service Provider...collecting tuition payments, while keeping account information secure.

6. Are there any partial month payments?

Answ: No. The entire monthly tuition will be taken out on the designated dates listed in question four.

7. Are there refunds for school closings for natural disasters or inclement weather?

Answ: No.

8. Are there penalties for late payment?

Answ: Since we are moving to automatic withdrawals, there are no late payments?

9. Are there penalties for insufficient funds in the banking account?

Answ: Yes. There is a \$25 penalty for each failed transaction from a checking, savings or credit card account.

10. What if I do not have a bank account or a credit card?

Answ: Please see us for assistance in finding a bank that will assist you in setting up.

11. Will you accept cash?

Answ: Effective, August 2018, we will accept cash payments for tuition **only twice** annually; at the beginning of each semester (August 20, 2018 and January 2, 2019 we will accept cash for the semester.

12. Will BCA make automatic withdrawals from my bank account for any other charges?

Answ: No. We will **only** use automatic recurring withdrawals for monthly tuition. Any other withdrawals will be generated or requested by parents.